

Pasadena Community Foundation
Wednesday, December 5, 2018: 4:00 - 6:00 p.m.
PCF Board Room
Board Meeting Minutes

Members in attendance: Fran Scoble, Dave Beringer, Phyllis Crandon, Sandra Ell, Judy Gain, Priscilla Gamb, Jenny Lim, Margaret Mgrublian, Peter McAniff, Eddie Newman, Gloria Pitzer, Nicholas Rodriguez, Les Stocker
Members absent: Maggie Sabbag, Sonia Singla, Michelle Tyson, Alex Wei
Staff: Jennifer DeVoll, Mariver Copeland, Dan Maljanian, Mike deHilster, Amie Shook

Fran Scoble called the meeting to order at 4:04 p.m.

Fran started the meeting with opening remarks. She reported that it is our fiscal year end and there is good news to share with the Board later in the meeting. She noted that as always, she appreciates Jennifer's leadership of the Foundation. Fran shared verbal appreciation to the Board for all their help, for showing up to the meetings and for overall being a very strong board. Fran ended her opening remarks by noting that the Foundation continues to help the community in impactful ways.

Consent Agenda:

Fran asked if there were any items anyone wanted to move out of consent agenda. None noted. Eddie Newman made a Motion to approve the Consent Agenda, Margaret Mgrublian Seconded the Motion. All were in favor and the Motion passed.

Other Board Business:

1. Bonnie Ave property

Jennifer DeVoll presented an update on the Bonnie property.

The City of Pasadena told PCF they could not move forward at this time with a potential acquisition of the property. Therefore, she started making calls to people in the affordable housing industry. *Abode Communities* has a small portfolio of affordable housing in the area. Jennifer reached out to Robin Hughes and learned a 4-plex is a very hard size to make into affordable housing. Because Abode has other property in the area, they expressed interest in the Bonnie Ave property. Dan and Jennifer went to the Bonnie Ave property along with staff from Abode to inspect the site. Although the City is not purchasing properties, they do have a loan program that might help agencies like Abode finance the purchase of the property. There was additional discussion. Jennifer asked the Board to approve a resolution to accept the gift of the property and to authorize Jennifer and Mariver the ability to sign all paperwork related to the sale of the property. The property owners would like to make the gift in 2019 but stated it is not necessary to make it in January. The property owners are delighted that PCF is exploring potential buyers who might keep the property as Affordable Housing.

Judy Gain made a motion to approve the Board Resolution to accept the gift of real property from the Lamson Trust. Sandra Ell seconded the motion. Nicholas Rodriguez asked the Secretary to document in the minutes that he abstained to vote due to his relationship with the City. All other Board members present voted in favor. Motion to approve the Board Resolution to accept the gift of real property from the Lamson Trust passed.

2. Donor Advised Fund Holder letter

Fran turned to the topic of the planned outgoing Donor Advised letter to our fund holders. There was some discussion about the details of the letter. Specifically, bifurcation of gifts. Jennifer presented background regarding those specifics.

Nominating & Governance Committee:

Peter McNiff reported on the current slate of officers. The Board unanimously approved the following.

Officers for 2019:

Board Chair- Fran Scoble

Board Vice-Chair- Margaret Mgrublian

Board Secretary- Eddie Newman

b. Term Renewals:

Bd. Member	Term #	Term Begins	Length	Term Ends
Margaret Mgrublian	3	Jan 2019	3 years	Dec 2021
Bill Bogaard	2	Jan 2019	3 years	Dec 2021
Phyllis Crandon	2	Jan 2019	3 years	Dec 2021
Nick Rodriguez	2	Jan 2019	3 years	Dec 2021
Maggie Sabbag	2	Jan 2019	3 years	Dec 2021

Peter shared that the CEO Survey will be open for one more week. Fran reported the survey was not intended to be Jennifer's evaluation but was meant to be feedback and part of an evaluation. A member shared they did not believe they knew enough about Jennifer's "day to day" to answer many of the questions. Fran reported the current survey seems to be a mash up of several surveys and going forward they will revise it. Peter agreed and stated that they can add a choice of "don't have enough information" on future surveys.

Grants Committee:

Margaret Mgrublian reported on PUSD/PCC Education. She gave a verbal update and reported that Kate Clavijo will continue to do work with us. Margaret shared that there are funds in the budget for finding a person to help with the Homeless/Housing projects PCF may grant to in the future. Jennifer gave more detail and shared that we could use assistance in the form of consulting to see how PCF can best help in this arena. Jennifer shared that she has spoken with someone out of Oakland who has consulted with other community foundations and is continuing to reach out and find the right connections. There was more discussion and the Board agreed anyone consulting on the project(s) should be a local person.

Mike deHilster gave a short report that the Yes Virginia grants were processed via GLM, the new Grants Portal that is part of the new technology platform at PCF. The process was user-friendly.

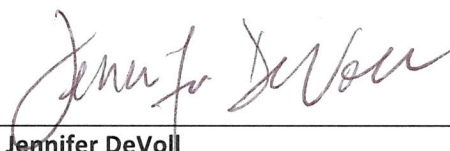
Executive Session:

The Board broke for a break and the staff left the meeting at approximately 5:00 pm. The Board subsequently reconvened for the executive session. Please see separate minutes for Executive Session details.



Fran Scoble

Board Chair



Jennifer DeVoll

President & CEO